

Village of Deer Creek

101 W. First Ave. PO Box 38

Deer Creek, IL 61733

Tuesday July 19, 2022

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF DEER CREEK HELD AT DEER CREEK VILLAGE HALL.

Village President Jim Hackney called the meeting to order at 7:01 p.m.

I.) ROLL CALL

In-Person: Trustees Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer, Stefanie Lee Berardi, Jake Smith

Absent: None

Also Present: PWS Gordon Robertson, Jeff Rogers, Chief Lally, Clerk Lori Lewis

II.) APPROVAL OF CONSENT AGENDA

Trustee Eschelbach moved, and Trustee Cremeens seconded the motion to approve the Consent Agenda as presented.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

III.) PUBLIC COMMENT – None.

IV.) REPORTS

A. **Public Works Department** – Crack filling has been completed.

B. **Planning/Zoning Board of Appeals** – A meeting of the Planning/ZBA will be scheduled in order to review and make recommendations regarding a solar installation ordinance.

C. **Police Chief** – None.

D. **Engineer** – None.

E. **Attorney** – None.

V.) OLD BUSINESS None.

VI.) NEW BUSINESS

Trustee Kraemer moved, and Trustee Smith seconded the motion to approve the Class “B” liquor license request from Casey’s for a term of one year commencing August 1, 2022 and expiring July 31, 2022, as recommended by the police chief and liquor commissioner.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

No ESDA director was appointed at this time.

Trustee Hackney moved, and Trustee Cremeens seconded the motion to adopt Resolution 02-22 regarding the release of closed session minutes.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Trustee Lee Berardi moved, and Trustee Kraemer seconded the motion to approve the lease purchase agreement for the backhoe through First Security Bank for the balance of the current lease of \$48,348.86. This will be a 3-year lease with monthly payments in the amount of \$1,437.16.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Trustee Eschelbach moved, and Trustee Lee Berardi seconded the motion to adopt Ordinance 686, regarding the sale of surplus property, that property being the 2013 Ford Explorer, to be sold at no less than the cost of \$6,500.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Chief Lally informed the board that Leman's will put the vehicle on a national website to be sold at a cost of \$500. The consensus was to do this.

Trustee Kraemer moved, and Trustee Cremeens seconded the motion to authorize Chief Lally to order the 2022 Durango at a state bid cost of \$38,000, to be paid as a cash purchase.

On roll call the vote was:

Ayes: 6 – Cremeens, Eschelbach, Hackney, Kraemer, Lee Berardi, Smith

Nays: 0 – None

There being six affirmative votes...**Motion Carried**

Other items discussed with no action:

- Residential satisfaction with Heartland Fiber seems high.
- Trustee Eschelbach offered a reminder that plastic bags should not go in the recycling bins.
- Park discussions included:
 - The need for larger paper dispensers in the bathrooms,
 - The large number of people coming in from out of town,
 - Putting up a box and using a QR code for the purpose of donations,
 - The concrete work for the benches to be installed at the splash pad will be \$2,000 labor plus the cost of the concrete.

- This year's library's summer reading program seems to be very successful.
- There was Facebook conversation regarding the village having a little free pantry. Ideas were discussed and putting up shelving inside the village building at 106 E First was suggested.

The board briefly discussed the addition of a second pavilion at the park, including restrooms.

VII.) CALENDAR ITEMS

Committee Meetings	August 15	6:00 p.m. at village hall
Regular Village Board	August 16	7:00 p.m. at village hall

VIII.) ADJOURNMENT:

There being no further business to conduct, Trustee Cremeens moved, and Trustee Kraemer seconded the motion to adjourn.

The board unanimously approved the motion by voice vote and the meeting adjourned at 7:49 p.m.

Respectfully Submitted,



Lori Lewis
Village Clerk

Village of Deer Creek
Committee Meeting Minutes
August 15, 2022 ~ 6:00 p.m.

The committee meetings were called to order. They were held at Village Hall.

Present: Judy Cremeens, Mary Eschelbach, Grant Hackney, Ross Kraemer

Absent: Stephanie Lee Berardi, Jake Smith

Also Present: Village President Jim Hackney, PWS Gordon Robertson, Jeff Rogers, Chief Lally,
Clerk Lori Lewis

Street

- Engineer was not present to provide information regarding the Main Street improvements. He did pass along that this being an IDOT project is going to require a lot more documentation creating more expense. Also, the sidewalk along the community center would need to be replaced with a 5' sidewalk. If this becomes too much, the committee would like to consider where else this Rebuild IL money could be used.
- Chief Lally was asked to check the state bid pricing on trucks.
- Snowplow blades were discussed briefly.

Water

- Reviewed electric bill for pumphouse. The cost to run the splash pad works out to about \$500 per month or \$1500 per year for the 3 months it will run.

Sewer

- None

Park & Community Events

- The park benches for the splash pad area have been installed. Two picnic tables were moved to mulched areas around the park.

Finance, Administration & Development

- The old police building is just about ready for use. This building will need a new name – instead of “the old pd”. Use of the building will be for commercial-type purposes: paint nights, craft shows, etc. There will be no rental fees for Deer Creek residents. Outside of the village, rentals will be set at \$100 per event.
- The solar ordinance needs to be emailed to the board for review. Should be sent to zoning for hearing. Will confirm the steps necessary to adopt the ordinance with the attorney.
- Trustee Eschelbach expressed concerns about the library and its ability to continue on without tax increases.

Police

- Vehicle updates:
 - 2017 Explorer is finally ready to be picked up and put into service. There were issues with some of the set up.
 - RAM has been sold. Danvers is utilizing the lease/purchase option and at this time we are waiting on the funding from the leasing company.
 - Durango has been picked up and will be going in for set up to Siren World in El Paso. It will be striped next week.
 - The 2013 Explorer will have a For Sale sign put in it this week. It is ready to go.
- Full time position:
 - The full-time position has not been formally approved. Although funds have been appropriated for retirement plans, it has not been determined where those funds might be paid from. The initial discussion was, if affordable, a \$1 per hour contribution. Again, if a pension plan is put in place, all full-time employees would need to be included. The clerk will schedule a meeting with Kuhl Insurance to discuss options.

There being no further business to discuss, these meetings were adjourned.

Respectfully Submitted,



Lori Lewis
Recording Secretary
Village Clerk

VILLAGE OF DEER CREEK
 Monthly Treasurer's Report

Report information generated from 7/01/2022-7/31/2022

GENERAL FUND CHECKING

Beginning Balance	100,651.69
Tax Receipts	98,847.27
Police Revenue	8,520.87
Payroll Transfer	0.00
Additional Income	1,845.00
Interest	7.29
Payroll	(36,474.42)
Warrants (Bills Paid)	(44,984.98)
Ending Balance	<u><u>128,412.72</u></u>

OPERATIONS & MAINTENANCE FUND CHECKING

Beginning Balance	4,636.87
Transfer from W&S Fund	5,272.00
Transfer from Depreciation	5,728.00
Payroll Transfer	0.00
Warrants	(11,253.73)
Ending Balance	<u><u>4,383.14</u></u>

	Beginning Balance	Revenue Deposits	Withdrawals	Interest	Account Balance
<u>ADDITIONAL FUNDS</u>					
General Savings	206,429.15	0.00	0.00	0.00	206,429.15
Water & Sewer Checking	4,901.12	14,960.75	0.00	0.00	19,861.87
Depreciation Checking	37,679.44	0.00	5,728.00	10.92	31,962.36
Police Evidence Fund	1,727.03	0.00	0.00	0.00	1,727.03
Motor Fuel Tax Checking	95,551.90	2,453.25	0.00	4.12	98,009.27
CD 24-month (backhoe)	41,383.95	0.00	0.00	0.00	41,383.95

TOTAL CASH ASSETS

Current Month:	532,169.49
Previous Month:	492,961.15

Village of Deer Creek

Bills Paid & Payable Report

August 2022

General Fund

Ag-Land	fuel	366.15
Ameren IL	park	41.42
Ameren IL	street lights	189.45
Ameren IL	village hall/community center	114.84
Blue Cross/Blue Shield IL	Rogers	547.94
BB Community Leasing Services	backhoe payment	1,437.16
Ginoli & Company	audit - 50%	2,750.00
Delta Dental	1/2 dental/vision insurance	109.68
GFL Environmental	recycling pick ups and market costs	621.75
Digital Copy Systems	monthly & annual contract	78.00
Lewis, Yockey & Brown	Main Street	6,528.50
Roanoke Concrete	park	642.60
SA Moreland Landscapes	mulch for park	160.00
Tazewell County Asphalt	McKinley street work	6,000.00
Nena Ace Hardware	park	72.99
Markley's Pest Elimination Services	monthly	50.00
Core & Main	Third Ave culvert replacement	959.67
R.P. Lumber		28.97
Kathleen Rogers	CC cleaning	150.00
Verizon Wireless		84.40
Frontier		119.32
	Total general expenses:	<u>21,052.84</u>

Police Expenses

Ag-Land	fuel	1,142.82
Hawk-Attollo	office	70.81
Kathy Rogers	office cleaning	75.00
Bill Lally	monthly phone	40.00
Markley's Pest Service	monthly	35.00
Thomas Dodge	new Durango	36,977.00
Schrock Repair, Inc	19 RAM	23.63
Schrock Repair, Inc	17 Explorer	664.86
Motorola Solutions	starcom	144.00
TC3	quarterly dispatch	
Ragan Communications, Inc.	monthly	44.07
Woodcom		552.00
Mediacom	telephone	51.90
Verizon	aircards for squads @ 44.85 ea	134.55
	Total police expenses:	<u>39,955.64</u>

Total General Fund Expenses: 61,008.48

Village of Deer Creek
Bills Paid & Payable Report
August 2022

Operations & Maintenance

Ag-Land	fuel	366.15
Ameren Illinois	water tower	42.78
Ameren Illinois	lagoon 5/5 - 8/4	56.80
Ameren Illinois	pumphouse 5/5 - 7/6	408.53
Delta Dental	1/2 dental/vision insurance	109.68
Earlybird Feed & Fertilizer		341.85
Hawkins, Inc.	chemicals	581.76
Pace Analytical Services, LLC	water & sewer testing	446.08
SJ Smith	welding supplies	18.60
Nicor	pumphouse	49.32
Nicor	lagoon building	160.56
VODC General Fund	payroll transfer	8,771.78
	Total O&M Expenses:	<u><u>11,353.89</u></u>

Credit Card Charges

	postage (water bills)	150.48
	office supplies	128.35
	park/park benches	2,064.66
	fuel	183.00
	material supplies	828.55
	police	636.38
		<u><u>3,991.42</u></u>

Homeway Homes Tax Rebates

Utility Taxes	February - June 2022	206.82
Sales Tax	November 2021 - April 2022	10,677.34
	Total Rebates:	<u><u>10,884.16</u></u>

08/15/22

Deer Creek General Fund
Payroll Summary
July 2022

	<u>Hours</u>	<u>Jul 22</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Clerk/Collector	180	5,146.14
Operator O&M	60	1,107.69
Police Chief	240	6,923.07
Trustee Salary Quarterly		1,100.00
Hourly	43.5	609.00
Maintenance - General	316	6,464.00
Maintenance - O&M	312	6,376.00
Maintenance - OT	13	429.00
Police	359	8,436.50
Vacation Hourly Rate	28	664.00
	<u>1,551.5</u>	<u>37,255.40</u>
Total Gross Pay		
	1,551.5	37,255.40
Adjusted Gross Pay		
	1,551.5	37,255.40
Taxes Withheld		
Federal Withholding		-3,700.00
Medicare Employee		-540.20
Social Security Employee		-2,309.84
IL - Withholding		-1,844.15
Medicare Employee Addl Tax		0.00
		<u>-8,394.19</u>
Total Taxes Withheld		
		-8,394.19
Net Pay	<u>1,551.5</u>	<u>28,861.21</u>
Employer Taxes and Contributions		
Medicare Company		540.20
Social Security Company		2,309.84
IL - Unemployment Company		91.48
		<u>2,941.52</u>
Total Employer Taxes and Contributions		
		2,941.52

Deer Creek General Fund
 Income Details
 July 2022

	Jul 22	May - Jul 22
Income		
Community Center rentals	50.00	520.00
Interest	7.29	43.08
Liquor License Fees	1,500.00	1,500.00
Misc. Income	270.00	295.00
Payroll Transfer	0.00	11,713.07
Permits and Fees	25.00	769.14
Recycling	0.00	2,139.08
Special Projects Income	0.00	703.51
Tax Receipts		
Cannabis Use	76.91	261.91
Income Tax	10,499.33	37,890.52
Local Use Tax	1,824.49	6,045.17
Replacement Tax	706.89	1,688.72
Sales Tax	9,136.51	24,582.32
Tazewell County		
Corporate	60,722.87	60,722.87
Road and Bridge	5,172.11	5,172.11
Total Tazewell County	65,894.98	65,894.98
Woodford County		
Corporate	6,050.61	6,050.61
Road and Bridge	386.52	386.52
Total Woodford County	6,437.13	6,437.13
Utility Tax	2,295.61	7,723.57
Utility aggregate	183.46	377.57
Video Gaming Tax	1,134.14	3,362.57
Simplified Telecomm Tax	657.82	1,921.62
Total Tax Receipts	98,847.27	156,186.08
Police Department		
Fine Income		
Drug Enforcement/DUI	0.00	170.50
Tazewell County Fines	192.50	277.50
Woodford County Fines	1,078.37	1,733.14
Total Fine Income	1,270.87	2,181.14
Goodfield Contract	7,250.00	21,750.00
Police Reports	0.00	5.00
Total Police Department	8,520.87	23,936.14
Total Income	109,220.43	197,805.10
Expense	0.00	0.00
Net Income	109,220.43	197,805.10